

Request for Information on Special Education

Date: _____

To: _____

Re: _____

I am writing to you because my child is experiencing difficulties in school:

Problem Areas

I understand there is a special process for evaluating a child and then determining eligibility for special education programs and services.

Please send me all written information about that process. Would you also send me information about how I can contact other parents and local support groups involved in special education.

Thank you very much for your kind assistance. I look forward to talking with you further about special education.

Sincerely,

Relationship to Child